

	<p>LGB Meeting MINUTES</p> <p>3 Core Functions</p> <p><i>Ensuring clarity of vision, ethos and strategic direction</i> <i>Holding Executive Leaders to account for the educational performance of organisations pupils and performance management of staff</i> <i>Overseeing the financial performance of the organisation and making sure its money is well spent</i></p>	
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Effective Governance is based upon 6 key features common across organisations governed in the education sector

1. Strategic leadership that sets and champions vision, ethos and strategy.
2. Accountability that drives up educational standards and financial performance.
3. People with the right skills, experience, qualities and capacity.
4. Structures that reinforce clearly defined roles and responsibilities.
5. Compliance with statutory and contractual requirements.
6. Evaluation to monitor and improve the quality and impact of governance.

TITLE:	Curriculum, Attainment and Inclusion Committee Meeting	DATE:	Monday 20 May 2019 @ 4.30 pm Summer Term
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44.	<p>WELCOME AND PRAYER Acknowledged re-appointment of Julia Bailey as a co-opted governor</p>	
45.	ATTENDANCE	
	<p>Chair: Jon Mount (JM) Clerk: Sonia Gilbert (JMAT) Present: Alison Benbow (HT), Mandy Griffiths (MG), Amanda Bolessa (AB), Julia Bailey (JB) Apologies: Debbie Barker (DB)</p>	
46.		Action to be taken by
47.	<p>DECLARATION OF PERSONAL INTEREST Individual governors to declare any personal or immediate family business interests on any item on the agenda – there was nothing to declare.</p>	
48.	<p>MINUTES OF PREVIOUS CURRICULUM, ATTAINMENT AND INCLUSION COMMITTEE MEETING HELD 11 FEBRUARY 2019 A copy of the above minutes had been made available with the meeting papers.</p> <p>There were no matter are action arising from the last meeting.</p>	
49.	<p>SCHOOL IMPROVEMENT - EXECUTIVE LEADERS TERMLY WRITTEN REPORT Strategic Leadership and Accountability for Educational Performance</p> <ul style="list-style-type: none"> ○ <u>Assessment Point 3 Data & key areas of focus</u> A written report had been made available with the meeting papers. HT confirmed Y4 is still a concern with all available resources and support being provided for this year group. After spring bank holiday 3 year 4 classes in Y4 would become 4. Data will be collected again at the end of the school. ○ <u>Review/Develop the Boards Vision and Strategic Plan (deferred from CAI meeting held 12 November 2018)</u> The HT confirmed this had been discussed by staff in school and was on-going. As this had not been reviewed for some time it was being given careful consideration by staff and would be placed on the LGB agenda for approval to be in place by the end of the academic year. The action plans produced by team leaders would be 	HT/Clerk

	<p>reflected and consideration would be given to the new Ofsted inspection framework.</p> <ul style="list-style-type: none"> ○ <u>Review of Curriculum Intent, Implementation and Impact (new Ofsted framework)</u> Ofsted will be implementing a revised inspection framework from September 2019. This revised framework would see an increased emphasis on a new ‘quality of education’ judgement. This judgement, which will replace the current ‘quality of teaching, learning and assessment’ and ‘outcomes for children and learners’ judgement, will focus primarily on the curriculum, in particular , the extent to which the academy’s curriculum sets out the knowledge and skills that pupils will gain at each stage (the Intent), how the curriculum is translated into practice in the classroom, including the way teaching and assessment are used (the Implementation), and finally the outcomes the pupils achieve and what they know and can do as a result of the education they have received (the Impact). <p>https://www.gov.uk/government/publications/curriculum-research-assessing-intent-implementation-and-impact</p> <p>HT to provide a report on how the senior leaders are addressing indicators 1a-1d and 2a – 2d and how the academy is seeking to ensure that indicators 3-7 are being addressed at the next LGB meeting.</p> <ul style="list-style-type: none"> ○ <u>Update and progress on School Improvement Plan/Developing Excellence Plan</u> The HT gave a verbal update regarding the School Improvement Plan. She confirmed this had been RAG rated by SLT and the DEP planning days had been scheduled. Item to be placed on the next full LGB agenda for an update. ○ <u>Attendance – review of current year</u> Detailed in the written report. The current attendance figure is just below 96%. HT confirmed the attendance team in school meet regularly. Governors were pleased to see the improvements being made. MG confirmed there were two children who were still being monitored and encouraged to attend and arrive on time. ○ <u>Inset day requests</u> Following discussion with Brampton Cortonwood Infant School, the inset days were confirmed as: 2&3 Sept 2019, 22 May 2020, 21 June 2020 & 20 July 2020. ○ <u>Staffing update</u> The HT confirmed interviews were being held for two temporary TAs later that week. This was to support an EHCP pupil from Sept and for additional support in our vulnerable year group. 	<p>HT</p> <p>HT/Clerk</p>
50.	<p>COMPLIANCE WITH STATUTORY AND OTHER CONTRACTUAL REQUIREMENTS <u>Safeguarding and Inclusion</u> A written report regarding the following items had been made available with the meeting papers for discussion.</p> <ul style="list-style-type: none"> ○ <u>Report from designated teacher for looked after and previously looked after children</u> LAC report had been made available with the meeting papers. There are currently 5 LAC in school, 3 from Derby and two from Sheffield; all had settled well, however the child from Sheffield may be leaving shortly. There may be two further children joining (Rotherham). 	

Adopted from Care group continues to meet half termly. In conjunction with Jayne Tyler they have produced a document to support 'Planning for effective transition' to ensure pupils received good quality transition.

Currently 6 pupils with a EHCP, all in KS2 – 1 Y4 pupil will transfer to a specialist provision, 1 Y5 is now fully settled and considering options for KS3 in readiness for transfer, 3 pupils in Y4, 1 pupil in Y3 making good progress.

2 Applications have been submitted, both continuing for full assessment; 2 further Y4 pupils with emerging SEMH needs putting in an application; planning for 2 pupils with cognition and learning needs; monitoring the needs of 2 FS pupils with recent diagnosis of Autism.

Naomi Oliver is completing the SENCo handover to Abi Foreman which is going well; Abi is working on building relationships with families.

Claire Furby and MG have been supporting Y6 with 'stress and worries; both have done anxiety and mindfulness training and had presented various techniques to pupils which had been well received.

AB – feels like a more positive picture overall. EHPs below average at the school. Apart from Y4 is the concern with the most pupils needing support. For the size of school and the area the school is doing well as the intervention and support is in place to address.

MG - unfortunately there has recently been an increase in child protection issues over the last couple of weeks due to incidents outside of school.

○ Changes to SEN

All schools must have a Designated Safeguarding Lead (Naomi Oliver) and Designated Safeguarding Governor (Julia Bailey). A termly safeguarding report must be presented to governors. In addition to this, the Designated Safeguarding Governor should provide governors with a report on how they are fulfilling this role

○ Termly Safeguarding Report (Term 2)

Safeguarding numbers have risen significantly which were detailed in the written report. No pupils currently on a Child Protection Plan but there are 3 pupils from 2 families being assessed under Section 47, plan to be decide at a child protection case conference.

6 referrals to MASH; school continue to provide early help support to families.

Staff have completed all necessary training.

○ Premises / Health and Safety

Nothing to report. Caretakers continue to provide monthly reports and Jackie Oliver requests reports as required.

○ Monitoring of accidents and incidents

Nothing to report – bump notes are completed for minor incidents.

51.	EFFECTIVE GOVERNANCE <ul style="list-style-type: none"> ○ <u>Chairs report and urgent actions taken by Chair (autumn term to date)</u> – none to report. ○ <u>Actions from above</u> – N/A ○ <u>Governors to consider the impact/effectiveness of the meeting</u> Governors felt that the meeting had been effective; they had been pleased to see improvements in attendance. Items had been identified to be raised at full governor meetings. 	
52.	CONFIDENTIALITY To consider the confidentiality of any items discussed during the meeting in line with Freedom of Information Act – no items were deemed confidential.	
53.	DATES, VENUES AND TIMES OF FUTURE MEETINGS 10 June 2019 – Finance and & General Purposes Committee @ 4.30 pm 18 June 2019 - Local Governing Board @ 4.30 pm	

AGREED ACTIONS	By Who	By When	Completed ✓
Review of the Boards Vision and Strategic Plan- to be reviewed by staff and presented to governors - Clerk to place an item on the agenda for the September 2019 LGB meeting	HT Clerk		
HT to provide a report on how the senior leaders are addressing indicators 1a-1d and 2a – 2d and how the academy is seeking to ensure that indicators 3-7 are being addressed at the next LGB meeting – Clerk to place an item on the agenda for the September 2019 LGB meeting	HT Clerk		
Update and progress on School Improvement Plan/Developing Excellence Plan – Clerk to place an item on the next LGB agenda	Clerk		

Signed: _____

Date: _____

Chair